



## **BERAR FINANCE LIMITED**

Corporate Identity Number: U65929MH1990PLC057829

Registered Office: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012.

Tel.No.0712-6663999, Website: www.berarfinance.com, Email: info@berarfinance.com

### **NOTICE TO THE MEMBERS**

Members of the Company are hereby informed that pursuant to the provisions of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the Notice together with Postal Ballot Form (Postal Ballot papers) seeking consent of Members through Postal ballot, including voting by electronic means (e-voting), have been dispatched to those Members whose names appear in the Register of Members as on the cut-off date i.e. 21st August, 2015. The cut-off date as on which the right of voting of the members shall be reckoned is 21st August, 2015 i.e. the persons who are members of the Company as on 21st August, 2015 shall only be entitled to vote either through e-voting or postal ballot. A person who is not a member as on the record date should treat this notice for information purposes only.

The Board of Directors of the Company has appointed Mr. Amit K. Rajkotiya, Practising Company Secretary (C.P.No.5162), Flat No.102, Shreelaxmi Apartment, above Shridhar Arts, Zenda Square, Dharampeth, Nagpur – 440 010 as the Scrutinizer for conducting the postal ballot / e-voting process in a fair and transparent manner.

The detailed instructions and information relating to voting including e-voting are set out in postal ballot papers sent to the Members. The Company has completed dispatch of postal ballot papers on 26th August, 2015.

The facility to exercise vote by postal ballot, including e-voting will be available during the following period:

Commencement of voting : From 9.00 A.M. (IST) on Thursday, 27th August, 2015.

End of voting : Upto 5.00 P.M. (IST) on Friday, 25th September, 2015.

E-voting shall not be allowed after 5.00 P.M. on 25th September, 2015 and any Postal Ballot Form received thereafter would be strictly treated as if reply has not been received.

In case any member has any queries or issues regarding e-voting, he/she may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and can contact Mr. Wenceslaus Furtado, Dy. Manager, Central Depository Services (India) Limited, 17th floor, P J Towers, Dalal Street, Fort, Mumbai – 400001 (Telephone : 1800 200 5533). For any other queries regarding postal ballot, a member can contact Mrs. Deepali Balpande, Company Secretary of the Company at its Registered Office: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012 (Telephone-0712-6663999).

The Members who have not received the postal ballot papers or who have received postal ballot papers by e-mail and who wish to vote through physical Postal Ballot Form may send an e-mail to [berarfinance@yahoo.com](mailto:berarfinance@yahoo.com). The Company shall forward the same along with postage-prepaid self-addressed Business Reply Envelope to the Members.

The result of the voting by postal ballot (including e-voting) will be announced by the Chairman of the Company at the Registered Office of the Company on Monday, 28th September, 2015 at 4.00 P.M. and will also be displayed on the website of the Company ([www.berarfinance.com](http://www.berarfinance.com)).

**By order of the Board of Directors  
For Berar Finance Limited  
sd/-**

**Place: Nagpur  
Date : 26/08/2015**

**Deepali Balpande  
Company Secretary**

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<b>NOTICE OF 25<sup>TH</sup> ANNUAL GENERAL MEETING</b>	
<p>NOTICE is hereby given that the Twenty-Fifth Annual General Meeting (AGM) of the Shareholders of Berar Finance Limited will be held on Saturday, 26th day of September, 2015 at Naivedhyam, The Celebration Centre, Opp.NIT Swimming Pool, North Ambazari Road, Nagpur-440010 at 3.30 P.M. to transact the business as mentioned in the notice sent to the shareholders individually, at their registered address along with the Annual report 2014-2015 for the year ended 31st March, 2015. The said notice and the Annual Report have been sent electronically to the members (other than those who have requested for physical copy) to their email address as registered with the Company. Physical copies of the same have been sent to those Members who have not so registered their e-mail IDs and also available on the Company's website www.berarfinance.com.</p> <p>Relevant documents referred to in the accompanying Notice shall be open for inspection at the Registered Office of the Company during normal business hours on all working days except Saturdays, up to and including the date of the Annual General Meeting of the Company.</p> <p>In case any person becomes member after the dispatch of Notice, he may obtain the login ID and password for remote e-voting by following the procedures as mentioned in the Notice of the AGM or sending a request at helpdesk.evoting@cdslindia.com or berarfinance@yahoo.com.</p> <p>Section 108 of the Companies Act, 2013 read with the relevant Rules of the Act, the Company shall be providing the facility of remote e-voting through Central Depository Services (India) Limited (CDSL). Kindly refer to the Notice of the AGM with regards to instructions for e-voting. The e-voting on the resolutions to be passed at the said meeting shall begin on Wednesday, 23rd September, 2015 at 9.00 A.M. and end on Friday, 25th September, 2015 at 5.00 P.M. During this period, the shareholders of the Company as on cut-off date 21st August, 2015 shall only be entitled for availing the remote e-voting facility. The e-voting shall not be allowed beyond the said date and time. The facility for voting through ballot papers shall be available at the AGM. The members attending AGM who have not cast their vote by remote e-voting shall be able to exercise their right to vote at the AGM through ballot paper. Members who have not cast their vote by remote e-voting may only cast their vote at the AGM through ballot paper. A member may participate in the AGM after exercising his right to vote through remote e-voting but shall not be entitled to vote again. The cut-off date as on which the right of voting of the members shall be reckoned is 21st August, 2015.</p> <p>The Board of Directors of the Company has appointed Mr. Amit K. Rajkotiya, Practising Company Secretary (C.P.No.5162), Flat No.102, Shreelaxmi Apartment, above Shridhar Arts, Zenda Square, Dharampath, Nagpur – 440 010 as the Scrutinizer for conducting voting process in a fair and transparent manner.</p> <p>In case any member has any queries or issues regarding e-voting, he/she may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or write an email to helpdesk.evoting@cdslindia.com and can contact Mr. Wenceslaus Furtado, Dy. Manager, Central Depository Services (India) Limited, 17th floor, P J Towers, Dalal Street, Fort, Mumbai – 400001 ( Telephone : 1800 200 5533). For any other queries regarding AGM, a member can contact Mrs. Deepali Balpande, Company Secretary of the Company at its Registered Office: Avinisha Tower, Mehadia Chowk, Dhantoli, Nagpur-440012 (Telephone-0712-6663999).</p>	
<b>By order of the Board of Directors For Berar Finance Limited sd/- Deepali Balpande Company Secretary</b>	
<b>Place: Nagpur Date : 26/08/2015</b>	

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